DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON, TN 38055-0000

BUPERSINST 1001.39F CH-1
PERS-9
3 May 13

BUPERS INSTRUCTION 1001.39F CHANGE TRANSMITTAL 1

From: Chief of Naval Personnel

Subj: ADMINISTRATIVE PROCEDURES FOR NAVY RESERVE PERSONNEL

Encl: (1) Revised Table of Contents
(2) Revised Chapter 2
(3) Revised Chapter 20 and Revised Table 18-1

1. Purpose. To transmit change 1 to the basic instruction. Change 1 updates the table of contents and chapters 2 and 20 of the basic instruction, which incorporates guidance based on 10 U.S.C. legislation enacted since September 2007 and revises figure 18-1 to correct inconsistencies between BUPERSINST 1001.39F and Department of Defense (DoD) Instruction 7000.14-R, volume 7A regarding proficiency pay, special duty assignment pay, and hazardous duty pay-parachute, flight deck, demolition and experimental stress.

2. Action. Remove the table of contents, chapters 2 and 20, and table 18-1 of the basic instruction and replace with enclosures (1), (2), and (3) of this change transmittal.

C. A. COVELL
Rear Admiral U.S. Navy
Deputy Chief of Naval Personnel

Distribution:
Electronic only, via BUPERS Web site
http://www.npc.navy.mil/

ADMINISTRATIVE PROCEDURES FOR NAVY RESERVISTS

Enclosure (1)

TABLE OF CONTENTS

	Subject	Page
CHAPTER 1	**NAVY RESERVE STATUS AND CATEGORIES**	**1-1**
101	General	1-1
102	Status	1-1
103	Reserve Categories	1-2
104	Minimum Participation Requirements to Remain in an Active Status in the Navy Reserve	1-6
105	Officer Promotion and Attrition While in an Active Status	1-7
106	Bureau of Naval Personnel (BUPERS) Control Group Category	1-10
107	Enlisted Participation in an Active Status Age and Years of Service Restrictions	1-11
108	Sanctuary Provisions	1-13
Figure 1-1	Reserve Status	1-15
Figure 1-2	Navy Reserve Status Chart	1-16
Figure 1-3	NAVPERS 1200/1, Ready Reserve Transfer Request Service Agreement	1-17
Figure 1-4	Format for Requesting an Enlisted Age 60 Waiver	1-18
CHAPTER 2	**PHYSICAL QUALIFICATIONS**	**2-1**
201	Policy	2-1
202	Injury While in a Duty Status	2-1
203	Injury While Not in a Duty Status	2-1

TABLE OF CONTENTS (CONT'D)

	Subject	Page
204	Temporary/Permanent Disability Retired List (TDRL/PDRL)	2-4
205	Dental	2-5
Figure 2-1	NAVPERS 1070/613, Entry Required Due to Changes in Circumstances That Affect Reserve Participation	2-6
CHAPTER 3	**INDIVIDUAL READY RESERVE**	**3-1**
301	Composition	3-1
302	Applicability and Scope	3-1
303	Responsibilities	3-2
304	Military Service Obligation (MSO)	3-2
305	Transfers to/from the IRR	3-2
306	IRR Member Obligations	3-3
307	Annual Screening Program	3-3
308	Reenlistment/Extension	3-4
309	Reenlistment Incentive Program	3-4
310	Promotion and Advancement	3-5
311	Mobilization	3-6
312	Active Duty Training (ADT)	3-6
313	Active Duty for Special Work (ADSW)	3-7
314	Funeral Honors Duty (FHD)	3-7

TABLE OF CONTENTS (CONT'D)

	Subject	Page
315	Correspondence Courses	3-7
316	Security Clearances	3-8
317	Benefits	3-8
Figure 3-1	NAVPERS 1070/613, Administrative Remarks	3-9
Figure 3-2	Sample ADT Mission Support Letter	3-10
CHAPTER 4	**ENLISTED PROGRAMS AND OBLIGATIONS**	**4-1**
401	General	4-1
402	Enlistment Programs in the Navy Reserve for Active Duty	4-1
403	Enlistment Programs in the Navy Reserve for Inactive Duty	4-2
404	USN Members Separated from Active Duty	4-4
405	Interservice Transfer	4-5
406	Personnel Who Have Completed Their MSO	4-5
CHAPTER 5	**ENLISTED CLASSIFICATION/ASSIGNMENT/TRANSFER**	**5-1**
501	Enlisted Classification Program	5-1
502	Responsibilities	5-1
503	Enlisted Assignment/Transfer	5-1
504	General Assignment Eligibility	5-1
505	Reasonable Commuting Distance	5-2
506	Affiliation with the SELRES	5-3

TABLE OF CONTENTS (CONT'D)

	Subject	Page
507	Participation of Retired Personnel	5-4
508	General Transfers from the SELRES	5-4
509	Conflict of Interest	5-5
Figure 5-1	Format for Permissive Orders	5-7
CHAPTER 6	**CHANGE OF RATING**	**6-1**
601	General	6-1
602	Assignment of Striker Designation	6-1
603	Removal of Striker Designation	6-2
604	Change of Rating Eligibility	6-3
605	Procedures for Requesting a Change of Rating	6-3
606	The Supporting NOSC CO's Endorsement Will	6-5
607	Methods for Change of Rating	6-6
608	Advanced Paygrade (APG), Recruiting Selective Conversion Reenlistment-Reserve (RESCORE-R), and Other Service Veterans (OSVETs)	6-8
609	Forced Conversions	6-8
Figure 6-1	Format for Requesting a Change of Rating/ Examination Participation Request	6-9
Figure 6-2	Format for Endorsing a Change of Rating/ Examination Participation Request	6-10
Figure 6-3	NAVPERS 1070/613, Entry Required When Rating Is Not Supported in the Selected Reserves	6-11

TABLE OF CONTENTS (CONT'D)

	Subject	Page
CHAPTER 7	**TRANSFERS TO OTHER COMPONENTS OR SERVICES**	**7-1**
701	General Policy	7-1
702	Application Requirements	7-1
703	Special Procedures for Enlisted Personnel	7-1
704	Special Procedures for Officers	7-2
705	Special Procedures for Enlisted Personnel in the IRR	7-2
706	Procedures for Processing Enlisted Requests	7-2
Figure 7-1	Procedures for Determining Eligibility and Authority for Release to Another Component or Service for Enlisted Personnel	7-4
	Figure 7-2 Format for Requesting a Conditional Release for Personnel Serving in a Temporary Rating	7-6
	Figure 7-3 Format for Requesting a Conditional Release for Personnel Not Serving in a Temporary Rating	7-7
CHAPTER 8	**ENLISTED ADMINISTRATIVE SEPARATIONS**	**8-1**
801	General Policy	8-1
802	ADSEP Authority	8-1
803	Enlisted ADSEP Procedures	8-1
804	Additional Guidance	8-2
805	Transfer to USNR-S1/S2 Status in Lieu of Separation	8-2

TABLE OF CONTENTS (CONT'D)

	Subject	Page
806	Required NAVPERS 1070/613 Entry for a Discharge That Occurs at Other Than Normal Expiration of Enlistment	8-2
CHAPTER 9	**NAVY OFFICER OCCUPATIONAL CLASSIFICATION SYSTEM (NOOCS)**	**9-1**
901	General	9-1
902	Designator and Change of Designator	9-1
903	Navy Officer Billet Classification (NOBC)	9-4
904	Additional Qualification Designation (AQD) Codes	9-5
905	Subspecialty (SSP) Codes	9-5
Figure 9-1	Format for Requesting a Change of Designator	9-6
Figure 9-2	Format for Requesting Assignment of an NOBC or AQD	9-8
CHAPTER 10	**OFFICER ASSIGNMENT**	**10-1**
1001	General	10-1
1002	Assignment of Navy Reserve Officers	10-3
1003	Navy Active Duty Delay for Specialists (NADDS) Physician Program	10-4
1004	Health Care Students	10-5
1005	Financial Assistance Program (FAP)	10-5

TABLE OF CONTENTS (CONT'D)

	Subject	Page
1006	Reservists in Religious Studies or Vocations	10-5
1007	Judge Advocate General Corps (JAGC) Student Program	10-6
1008	Participation of USNR-Retired Personnel via Permissive Orders	10-6
1009	Key Employees	10-6
1010	Conflict of Interest	10-7
1011	Performance Standards	10-7
1012	Officer Voluntary Resignations/Involuntary Discharges	10-7
Figure 10-1	Resignation Format	10-11
CHAPTER 11	**PARTICIPATION REQUIREMENTS**	**11-1**
1101	General	11-1
1102	Training and Retirement Categories (TRC)	11-1
1103	Criteria for Satisfactory Participation	11-4
1104	Acknowledgment of Procedures	11-5
1105	Authorized Absences (AAs)	11-5
1106	Declaring an IDT Period or AT Period Unsatisfactory or Unexcused	11-5
1107	Actions to be Taken for Unsatisfactory Participation	11-6
Figure 11-1	Probationary Period for Enlisted Personnel	11-7

TABLE OF CONTENTS (CONT'D)

	Subject	Page
CHAPTER 12	**INACTIVE DUTY TRAINING (IDT) AND INACTIVE DUTY (ID)**	**12-1**
1201	Inactive Duty Training (IDT) Periods (Drills)	12-1
1202	Incremental Accrual of IDT Periods	12-2
1203	IDT Period Duration	12-2
1204	IDT Period Credit	12-2
1205	IDT Period Limitations	12-2
1206	End of Fiscal Year IDT Periods	12-3
1207	IDT Period Requirements	12-3
1208	Failure to Perform Required IDT Periods	12-4
1209	Inactive Duty (ID)	12-4
1210	Failure to Perform Required ID Periods	12-4
CHAPTER 13	**ANNUAL TRAINING (AT), ACTIVE DUTY FOR TRAINING (ADT), AND ACTIVE DUTY OTHER THAN FOR TRAINING**	**13-1**
1301	Annual Training (AT) and Active Duty Training (ADT)	13-1
1302	Officer Non-Prior Service Initial Active Duty Training	13-1
1303	AT Requirements	13-1
1304	Exceptions	13-1
1305	AT Waivers	13-2

TABLE OF CONTENTS (CONT'D)

	Subject	Page
1306	Active Duty Training (ADT)	13-2
1307	Active Duty Other Than For Training (ADOT)	13-3
CHAPTER 14	**PAY AND ALLOWANCES**	**14-1**
1401	General	14-1
1402	Direct Deposit	14-1
1403	IDT (Drill)	14-1
1404	AT/ADT with Pay	14-2
1405	AT/ADT Without Pay	14-3
1406	AT/ADT Without Pay or Allowances	14-3
1407	Inactive Duty (ID)	14-3
1408	Pay Entitlements Requiring Reserve Activity Management	14-3
CHAPTER 15	**GROUP LIFE INSURANCE**	**15-1**
1501	Servicemembers' Group Life Insurance (SGLI)	15-1
1502	Family SGLI (FSGLI)	15-5
1503	Veterans' Group Life Insurance (VGLI)	15-5
1504	Beneficiary Designations and Settlement Option Elections	15-7
Figure 15-1	NAVPERS 1070/613 Entry Required When FSGLI/SGLI Coverage Is Affected Due to Change in Status	15-9

TABLE OF CONTENTS (CONT'D)

	Subject	Page
CHAPTER 16	**FAMILY MEMBER IDENTIFICATION CARDS AND DEFENSE ENROLLMENT ELIGIBILITY REPORTING SYSTEM (DEERS) ENROLLMENT PROGRAM**	**16-1**
1601	General	16-1
1602	Guard and Reserve DEERS Enrollment Program	16-1
1603	DD 1173-1, Department of Defense Guard and Reserve Family Member Identification Card	16-1
1604	Eligibility for DD 1173-1	16-2
1605	DD 1173-1 Issuance Procedures	16-2
CHAPTER 17	**MILITARY EXCHANGE; MORALE, WELFARE, AND RECREATION; AND TRANSIENT HOUSING FACILITIES PRIVILEGES**	**17-1**
1701	General	17-1
1702	Identification Requirements	17-1
CHAPTER 18	**GENERAL RESERVE ENTITLEMENTS**	**18-1**
1801	General	18-1
1802	Access to Benefits	18-1
1803	Reserve Entitlements	18-1
Figure 18-1	Reserve Entitlements During IDT/AT/ADT/ADSW/ Involuntary Recall	18-2
Figure 18-2	Retired Reserve Entitlements	18-5
CHAPTER 19	**AIR TRAVEL**	**19-1**
1901	General	19-1

TABLE OF CONTENTS (CONT'D)

	Subject	Page
Figure 19-1	DD 1853, Verification of Reserve Status for Travel Eligibility	19-3
CHAPTER 20	**RETIREMENT**	**20-1**
2001	Retired Reserve	20-1
2002	Reserve Retired List	20-1
2003	Reserve Service Requirements to Qualify for Non-Regular Retirement	20-2
2004	Eligibility for Retirement Point Credit for Non-Regular Service Retirement	20-3
2005	Criteria for Establishing the Service Requirement for a Satisfactory Year of Service for Non-Regular Service Retirement	20-4
2006	Retirement Point Credit by Activity	20-6
2007	Recording and Maintaining Service Credit for Non-Regular Service Retirement	20-9
2008	Notice of Eligibility (NOE) for Non-Regular Service Retired Pay	20-11
2009	Non-Regular Retirement Orders and Authorizations	20-12
2010	Effective Date of Retirement	20-13
2011	Retired Grade Determination (OPNAVINST 1820.1A)	20-13
2012	Retirement Due to Age and Transfer of Navy Reserve Officers to Retired Reserve Status	20-15

TABLE OF CONTENTS (CONT'D)

	Subject	Page
2013	Voluntary Retirement and Transfer to Retired Reserve Status for Members Not Eligible for Non-Regular Service Retired Pay (Honorary Retirees)	20-16
2014	Voluntary Retirement and Transfer to Retired Reserve Status for Members Eligible for Non-Regular Service Retired Pay	20-17
2015	Submission of Application for Retirement and Transfer to Retired Reserve Status	20-18
2016	Application for Receiving Non-Regular Retired Pay	20-19
2017	Obligations	20-21
2018	Privileges for Members of the Retired Reserve Without Pay but Eligible for Non-Regular Service Retired Pay at a Later Date (Gray Area Retirees)	20-22
2019	Privileges for Individuals Discharged from the Navy Reserve Without Pay but Eligible for Non-Regular Retired Pay at or After Age 60 (Former Members)	20-23
2020	Health Care Benefits for Members of the Navy Reserve and Former Members Receiving Retired Pay at or After Age 60	20-23
2021	Reserve Component Survivor Benefit Plan and Survivor Benefit Plan (RC-SBP and SBP)	20-24
2022	Additional Information	20-25
2023	Presentation of the United States Flag	20-25
2024	Eligibility Date to Start Receiving Non-Regular Retired Pay	20-26
Figure 20-1	Crediting of Retirement Points	20-27

TABLE OF CONTENTS (CONT'D)

	Subject	Page
Figure 20-2	Procedures to Enroll Enlisted Members in the Navy Enlisted/Officer Participation System (NEOPS)	20-34
Figure 20-3	NAVPERS 1810/1, Navy Reserve Retirement Point Capture Form	20-41
Figure 20-4	Format for Requesting Transfer to the Retired Reserve	20-42
Figure 20-5	Minimum Retirement Point Credit Chart	20-44
Figure 20-6	Pro-Rating Navy Reserve Membership Points	20-46
CHAPTER 21	**NAVY RESERVE SCREENING**	**21-1**
2101	Screening Requirements	21-1
2102	Navy Policy	21-1
2103	Annual Screening Procedures	21-1
2104	Annual Screening Requirements	21-3
2105	Screening Checklist for Mobilization, Presidential Selected Reserve Call-Up (PSRC), Active Duty for Special Work (ADSW), and Recall to Active Duty	21-5
Figure 21-1	NAVPERS 1001/3, Ready Reserve Screening Questionnaire	21-6
CHAPTER 22	**MOBILIZATION**	**22-1**
2201	General	22-1
2202	Mobilization Assets and Precedence	22-1
2203	Screening	22-3

TABLE OF CONTENTS (CONT'D)

	Subject	Page
2204	Personal Readiness	22-4
2205	Alert and Notification	22-4
2206	Basic Training Requirements	22-4
2207	Deferments, Delays, and Exemptions	22-4
2208	Unit Integrity	22-4
2209	Stop-Loss	22-5
2210	Mobilization Resource Guide	22-5
Figure 22-1	Navy Reserve Mobilization Precedence	22-6
Figure 22-2	Personal Documentation for Mobilization Readiness	22-7
CHAPTER 23	**NAVY RESERVE REEMPLOYMENT RIGHTS**	**23-1**
2301	General	23-1
2302	Applicability	23-1
2303	Eligibility Criteria	23-1
2304	Position of Employment	23-2
2305	Notice to Employer	23-2
2306	Limit on Duration of Service	23-3
2307	Character of Service	23-4
2308	Timely Return to Work	23-4
2309	Entitlements upon Return	23-5

TABLE OF CONTENTS (CONT'D)

	Subject	Page
2310	Prompt Reinstatement	23-6
2311	Accrued Seniority	23-6
2312	Status	23-7
2313	Reinstatement of Health Insurance Coverage	23-7
2314	Training and Other Accommodations	23-8
2315	Special Protection Against Discharge	23-8
2316	Entitlements During Service	23-8
2317	Prohibition on Discrimination	23-9
2318	Assistance and Enforcement	23-10
2319	Practical Suggestion	23-10
2320	Provide Ample Notice	23-11
2321	Spread Around Extra Duty	23-11
2322	Avoid Abuse of Employer Equipment, Supplies, and Time	23-11
2323	Recognize Cooperative Employers	23-11
Figure 23-1	Sample Training Notification to Employer	23-13
APPENDIX A	**ACRONYMS**	**A-1**
APPENDIX B	**LIST OF DIRECTIVES AND PUBLICATIONS**	**B-1**
APPENDIX C	**FORMS AVAILABILITY**	**C-1**

CHAPTER 2

PHYSICAL QUALIFICATIONS

201. Policy. Navy reservists are required to meet physical qualifications for retention in the Navy Reserve. These standards are set forth in the Manual of the Medical Department (MANMED). Reservists must also comply with physical readiness standards provided in OPNAVINST 6110.1J, which are separate and distinct from physical qualifications. All drilling reservists are responsible for notifying their NRA CO of any physical or dental problem that may delay or preclude their performance of regular drill, required AT, or mobilization. Failure to notify the NRA CO may result in administrative action. Additionally, if unit or activity COs receive information from the annual screening (see chapter 21) or, for any other reason, believe a reservist is not physically qualified for Active Duty or retention, they shall ensure the member is examined by a medical officer (MO) as soon as possible. Non-drilling IRR members will notify NAVPERSCOM, Individual Ready Reserve Branch (PERS-93), of any significant changes in medical status.

202. Injury While in a Duty Status. Navy reservists injured or incurring a disease while in a duty status may be eligible for incapacitation benefits per SECNAVINST 1770.3D. They may also be subject to Medical Retention Review (MRR) upon closure of the benefits entitlement. Duty status includes, but is not limited to AT, ADT, ADSW, Initial Active Duty for Training (IADT), Inactive Duty Travel Training (IDTT), IDT, Inactive Duty (ID), Funeral Honors, or Presidential Selected Reserve Call-Up (PSRC). MRR Case management authority is NAVPERSCOM, Line of Duty, Medical Hold, Medical Retention Review Branch (PERS-95). See Reserve Personnel (RESPERS) Manual M-1001.5 for additional information about administrative management of MRR cases.

203. Injury While Not in a Duty Status Navy reservists not in a duty status who are injured or develop a potential physically disqualifying condition are categorized as Temporarily Not Physically Qualified (TNPQ) or Not Physically Qualified (NPQ).

1. TNPQ TNPQ status results from an injury/condition, which is expected to be corrected or healed within 6 months. Navy reservists in a TNPQ status will be assigned per Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) assignment policy

and participation is limited per RESPERS M-1001.5, Article 6000-010. If members are transferred to the VTU, they must be counseled that their participation is limited to completing correspondence courses for retirement point credit or drilling non-pay if authorized. Members must also be made aware of collection changes to Servicemembers' Group Life Insurance (SGLI) as outlined in chapter 15. It is especially important for members who are nearing, but have not yet completed, 20 years of qualifying service to recognize the importance of continuing to accrue retirement point credit.

a. The supporting NRA must:

(1) Prepare a NAVPERS 1070/613 to document the member has been advised of participation options. Have the member sign the NAVPERS 1070/613 and provide a copy to the member. (See figure 2-1).

(2) Prepare a NAVPERS 1070/613 to document the member has been advised of changes to SGLI. Have the member sign NAVPERS 1070/613 and provide a copy to the member. (See figure 15-1).

2. NPQ If a potentially disqualifying physical condition is discovered, the supporting NRA CO will place the member in an MRR status. In this status, the MO or Medical Department Representative (MDR) will recommend and the supporting NRA CO will make the final determination of whether the member may or may not drill with the current unit per COMNAVRESFORCOM assignment policy while in an MRR status and awaiting final determination of physical qualification. Participation limitations will be per RESPERS M-1001.5, Article 6000-010.

a. If members are transferred to the VTU, they must be counseled that their participation is limited to completing correspondence courses for retirement point credit or drilling non-pay if authorized. Members must also be made aware of collection changes to SGLI as outlined in chapter 15. It is especially important for members who are nearing, but have not yet completed, 20 years of qualifying service to recognize the importance of continuing to accrue retirement point credit.

b. The supporting NRA must do the following:

(1) Prepare a NAVPERS 1070/613 to document the member has been advised of participation options. Have the member sign

NAVPERS 1070/613 and provide a copy to the member. (See figure 2–1).

(2) Prepare a NAVPERS 1070/613 to document the member has been advised of changes to SGLI. Have the member sign NAVPERS 1070/613 and provide a copy to the member. (See figure 15–1).

(3) The MO, unit CO, and NRA CO must make appropriate recommendations regarding the ability of the member to continue to perform duties and must submit a Physical Qualification Package to NAVPERSCOM (PERS-95) via Bureau of Medicine and Surgery (BUMED), (M32), for retention in the Navy Reserve. The Physical Qualification Package will include current physical examinations, all medical/surgical treatment records with an (updated within the last 6 months) non–medical assessments.

c. BUMED (M32) will review available information and recommend disposition of the member to NAVPERSCOM (PERS-95). BUMED will recommend either physical qualification or Physical Risk Classification (PRC) A, B, 4 or 5, as appropriate per MILPERSMAN 6110-020.

d. NAVPERSCOM (PERS-95) will assign a PRC A, B, 4 or 5 and will notify members via the supporting NRA of the assigned PRC to include limitations on participation, options available, and actions for the members to take to resolve their status.

e. If a member is determined to be NPQ, PRC 5, options are:

(1) Accept the findings and retire, if eligible, or be discharged;

(2) Request a Physical Evaluation Board (PEB).

(a) The PEB request will be returned to NAVPERSCOM (PERS–95) with the information as outlined in the PRC letter.

(b) NAVPERSCOM (PERS-95) will then forward request to the PEB for further disposition.

(c) If the PEB determines the member is fit for retention, NAVPERSCOM (PERS–95) may assign another appropriate PRC and notify the member via the NRA of that action.
Note: Members who fail to respond to the notification to elect one of the options will be retired or discharged as further directed by NAVPERSCOM (PERS–95)

f. SELRES members who accept PRC 5 or are found not fit for retention by a PEB and who have at least 15 years of qualifying service may be eligible for early retirement (see chapter 20 for details).

3. Enlisted Contract Management During Medical Review.

Enlisted members with fewer than 6 months remaining on their enlistment shall sign the following NAVPERS 1070/613 entry:

Date

"I do/do not consent to be retained in the Navy Reserve beyond the normal date of expiration of enlistment pending resolution of my fitness for retention."

If these members consent to being held beyond the normal expiration of enlistment, the following NAVPERS 1070/613 entry shall be entered at their expiration of obligated service (EOS) date:

Date

"Held beyond normal date of expiration of enlistment pending resolution of fitness for retention. AUTH: MILPERSMAN 1160-050 and BUPERSINST 1001.39F."

Members who do not consent to being retained beyond their normal EOS pending resolution of fitness for retention shall be discharged at EOS or retired, if eligible, as directed by NAVPERSCOM (PERS-95). The supporting NRA may forward the NAVPERS 1070/613 entries by certified mail to members who are in an MRR status.

204. Temporary/Permanent Disability Retired List (TDRL/PDRL)
SELRES members transferred to the TDRL/PDRL require special administrative processing. When the separating activity receives orders from NAVPERSCOM, Disability/Retirement/Limited Duty Branch (PERS-82), transferring a member to the TDRL/PDRL, the separating activity shall take the following actions:

1. Have the member complete DD 2656 Data for Payment of Retired Personnel.

2. Provide Defense Finance and Accounting Service (DFAS) with a copy of the member's Annual Retirement Point Record, completed

DD 2656, and the TDRL/PDRL orders to assist in establishing the member's pay account.

3. Change the member's status in the Defense Enrollment Eligibility Reporting System (DEERS) to the TDRL/PDRL to ensure eligibility for medical care.

4. Forward the record with TDRL/PDRL orders to NAVPERSCOM (PERS-912)

205. Dental. Dental class III personnel will be placed in a Temporarily Not Dentally Qualified (TNDQ) status for the management and tracking of dental treatment. TNDQ policy is ultimately governed as directed by COMNAVRESFORCOM (N01M) (see COMNAVRESFORINST 6600.5).

NAVPERS 1070/613 ENTRY REQUIRED DUE TO CHANGES IN CIRCUMSTANCES THAT AFFECT RESERVE PARTICIPATION

Reservists who have changes in circumstances (e.g., administrative or medical) that may affect their Reserve participation will acknowledge their understanding of how to continue to accrue retirement points. These reservists will initial the following entries:

Date

1. I have been assigned to (applicable unit) as a result of pending administrative or medical action that may result in my discharge from Navy service. (Initial)

2. I have been counseled that I must attain 50 retirement points per anniversary year to ensure a qualifying year for retirement credit and I must maintain minimum participation in the Navy Reserve per BUPERSINST 1001.39F. I have been provided information on how to get and complete correspondence courses and how points are credited to my Navy Enlisted/Officer Participation System (NEOPS) record. I am also aware of my anniversary date of (anniversary date) (Initial)

3. I understand I must keep my supporting NRA informed of any changes to my physical health that may affect Reserve participation. Further, I must provide the supporting NRA with health or dental records upon request. (Initial)

4. I acknowledge that I have been provided a copy of this NAVPERS 1070/613, and I am aware of its contents. (Initial)

_____
(Signature of Member)

Witnessed: _____
(Signature)

Figure 2-1

RESERVE ENTITLEMENTS DURING IDT/AT/ADT/ADSW/INVOLUNTARY RECALL

BENEFIT	REF	COMMENT
MEDICAL/DENTAL (MEMBER)	10 U.S.C. CHAPTER 55 NDAA FY-05 SEC 703	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE. FOR TRICARE INFO SEE WWW.TRICARE.MIL
MEDICAL (FAMILY MEMBERS)	10 U.S.C. CHAPTER 55 NDAA FY-05 SEC 703	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE FOR TRICARE INFO SEE WWW.TRICARE.MIL
DENTAL (FAMILY MEMBERS)	10 U.S.C. sec 1076a	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE FOR TRICARE DENTAL INFO SEE WWW.TRICAREDENTALPROGRAM.COM
USERRA	38 U.S.C. 4301-4333	REEMPLOYMENT RIGHTS
SCRA	SERVICEMEMBERS CIVIL RELIEF ACT	CONSULT WITH MILITARY LEGAL ASSISTANCE ATTORNEY FOR QUESTIONS REGARDING RIGHTS OR ANTICIPATE NEEDING TO EXERCISE SCRA RIGHTS
COMMISSARY (ALL)	NDAA FY-04 SEC 651	INCLUDES IRR & MBRS OF RETIRED RESERVE (ELIGIBLE FOR RETIRED PAY)
ADVANCE PAY	DODFMR VOL 7A	
GI BILL (ACTIVE DUTY)	BUPERSINST 1780.1A	FIRST ACTIVE DUTY MUST BE AFTER 1985. CHECK TO MAKE SURE AN AUTOMOATIC PAYROLL DEDUCTION IS NOT BEING TAKEN OUT
POST-9/11 GI BILL	38 U.S.C. CHAPTER 38	AUTOMATICALLY ELIGIBLE FOR EDUCATIONAL ASSISTANCE UNDER PROGRAM UPON SERVING THE REQUIRED ACTIVE DUTY TIME ESTABLISHED IN REFERENCE.
VARIOUS SPECIAL PAYS	10 U.S.C. DODFMR VOL 7A OPNAVINST 7220.7G	MEETS ELIGIBILITY REQUIREMENTS PER REFERENCES AND CURRENT FISCAL YEAR GUIDANCE
BASE PAY	DODFMR VOL 7A	
BAS	DODFMR VOL 7A	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE

RESERVE ENTITLEMENTS DURING IDT/AT/ADT/ADSW/INVOLUNTARY RECALL (CONT'D)

BENEFIT	REF	COMMENT
BAQ	DODFMR VOL 7A	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE
VHA	JFTR CHAPTER 8	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE
HHG SHIPMENT & FAMILY MEMBER MOVE	JFTR CHAP 7	*MAY BE AUTHORIZED IN SPECIFIC CIRCUMSTANCES. SEE SPECIFIC GUIDANCE IN REFERENCE.
HHG STORAGE	JFTR CHAP 7	SUBJECT TO THE LIMITATIONS DELINEATED BY GOVERNING GUIDANCE
TRAVEL	JFTR CHAP 5 & 7	*WHEN ON TRAVEL AWAY FROM DRILL SITE
ID CARD	BUPERSINST 1750.10C	
UNIFORM ALLOWANCE (OFFICER)	DODFMR VOL 7A	ONCE EVERY 2 YEARS IF NOT ON ACTIVE DUTY FOR >89 DAYS WITHIN PREVIOUS 2 YEARS
UNIFORM ALLOWANCE (ENLISTED)	DODFMR VOL 7A	*E6 AND BELOW IF NO ISSUE-IN-KIND/E7 AND ABOVE MAINTENANCE
LEAVE ACCRUAL	DODFMR VOL 7A	AT RATE OF 2½ DAYS PER MONTH
EXCEED 60 DAY LEAVE SELL BACK	DODFMR VOL 7A	*IF IN SUPPORT OF SECDEF APPROVED CONTINGENCY OPERATIONS

Figure 18-1 (Cont'd)

CHAPTER 20

RETIREMENT

2001. Retired Reserve. The Navy's Retired Reserve consists of the following categories:

1. Navy Reserve personnel who are eligible to draw retired pay or currently drawing retired pay for non-regular service under 10 U.S.C., chapter 1223.

2. Navy Reserve personnel who have not reached eligibility to draw non-regular retired pay, have received a Notice of Eligibility (NOE), and have not applied for retired pay benefits but have transferred to a Retired Reserve status after completing the required service for non-regular retired pay benefits under 10 U.S.C., chapter 1223. These members are often referred to as Gray Area Retirees.

3. Navy Reserve personnel who have retired under 10 U.S.C., chapters 1201, 1202, 1204, or 1205 due to a physical disability.

4. Navy Reserve personnel who have retired after completion of 20 or more years of active military service or 15 to 20 years of active service when authorized under temporary early retirement authority.

5. Navy Reserve personnel who have been transferred to a Retired Reserve status in lieu of a discharge, transfer, or retention in the Standby Reserve (Inactive status) (USNR-S2) and are not eligible for non-regular service retired pay benefits. These Navy Reserve members in the past have been referred to as Honorary Retirees (see OPNAVINST 1820.1A and section 2013 of this chapter).

2002. Reserve Retired List. Per 10 U.S.C., § 12774, the Reserve Retired List of the Navy is comprised of only those eligible for retired pay and benefits and includes the following:

1. All Navy Reserve officers and enlisted personnel who receive retired pay on the basis of their Active Duty or Reserve service.

2. All Navy Reserve officers and enlisted personnel transferred to a Retired Reserve status that are entitled to retired pay for non-regular service but have not reached their retired pay eligibility date; and

3. Other retired Navy Reserve personnel who are drawing Reserve retired pay based on reasons other than age, service requirements, or physical disability.

2003. Reserve Service Requirements to Qualify for Non-Regular Retirement

1. Unless otherwise provided by law, a Navy Reserve member must have completed 20 years of qualifying service to be eligible for non-regular service retired pay. The last 6 years of such qualifying service must be in a Reserve Component (RC) for members who have earned 20 or more years of qualifying service on or before 24 April 2005. There is no requirement that the last 6 years in a RC be continuous service. For members who complete 20 years of qualifying service on or after 25 April 2005, the last 6 years of qualifying service in an RC is not a requirement to qualify for non-regular retired pay.

2. The 20-year requirement has been reduced to 15 years for certain Selected Reserve (SELRES) determined to be not physically qualified (NPQ). To be eligible for this early retirement the member must:

a. Meet all other requirements of law for retirement (see 10 U.S.C., chapter 1223);

b. Be a member of a SELRES component;

c. Be determined NPQ by NAVPERSCOM (PERS-95) as recommended by BUMED; and

d. Be approved by NAVPERSCOM (PERS-9).

3. For members who have completed 20 or more years of qualifying service before 25 April 2005 only, any period of service as a member of a regular component intervening between periods of reserve service after the 14-year mark does not count towards the final 6-year RC requirement. Service in a regular

component during a partial year shall be treated in the same manner as 1 full year of service in this respect. For example:

a. To qualify for a non-regular service retirement (20 years) members must have satisfactorily served a minimum of 6 years, commencing at the beginning of their 15th year through the date of retirement, in a RC. The 6-year requirement does not have to be consecutive as indicated below:

```
                                        6-year RC requirement commences
                                        |
                                        |
1 2 3 4 5 6 7 8 9 10 11 12 13 ~~14~~ ~~15~~ |16 17 18 19 20 + 1 = 21 yrs
                                        |   1  2  3  4  5   6
                                        |
```

Note: In the above example, the member was serving in a regular component during years 14 and 15. As a result, the member must complete an additional qualifying year of Reserve service to meet the last 6-year requirement.

b. The 6-year requirement does not have to be consecutive as indicated below. However, any regular ADL component time after year 14 does not count towards the final 6-year RC requirement:

```
                                    6-year requirement commences
                                    |
1 2 3 4 5 6 7 8 9 10 11 12 13 14 |15 16 ~~17 18 19~~ 20 21 22 23 = 23 yrs
                                    1  2           3  4  5  6
```

Note: In the above example, the member was serving in a regular component during years 17, 18 and 19. As a result, the member must complete an additional 3 qualifying years of Reserve service to meet the last 6-year requirement.

2004. <u>Eligibility for Retirement Point Credit for Non-Regular Service Retirement</u>

1. Members in the following categories are eligible for retirement point credit:

a. Members of a regular (i.e., USN, USMC, USCG, USA, USAF, or Public Health Service) or RC (i.e., USNR, USMCR, USCGR, USAR, USAFR, ANG, or Public Health Service) on Active Duty;

b. Members of a RC, not on extended Active Duty, in an active status (i.e., SELRES, IRR, or Standby Reserve-Active (USNR-S1)); and

c. Members of a RC in a retired status (other than members who have retired from active service, members transferred to the Fleet Reserve or Fleet Marine Corps Reserve, or members transferred to a Retired Reserve status who are not eligible for non-regular service retired pay benefits under 10 U.S.C., chapter 1223) who are ordered to perform Active Duty or other appropriate duty under official Active Duty, Active Duty for Training (ADT), or Inactive Duty Training (IDT) orders issued and authorized by appropriate authority (NAVPERSCOM or COMNAVRESFORCOM).

2. Members of a RC in the Standby Reserve-Inactive (i.e., USNR-S2) may not be credited with service for retirement per 10 U.S.C., 12734(a).

2005. Criteria for Establishing the Service Requirement for a Satisfactory Year of Service for Non-Regular Service Retirement

1. The full year periods used for the crediting of qualifying years for non-regular retirement shall be based on "anniversary" years. These anniversary year periods are calculated from an anniversary date unique to each Service member. Per DoD Instruction 1215.07 of 18 November 2005, the date used to determine the anniversary year is established by the date the member entered into active service or into active status in an RC, whichever is earlier. Members with previously established anniversary dates will retain that date as the beginning of their anniversary year. There are two exceptions as follows:

a. In the case of officers with Reserve service as a cadet or midshipman at a service academy or in the Reserve Officers Training Corps (ROTC) program, the date for the start of a member's initial anniversary year will be established as the date the member entered into active service or active status minus any service as a cadet or midshipman; and

b. In the case of enlisted members of the Armed Forces (members who have service as cadets or midshipmen but who did not later receive or who do not hold a commission as officers), service as cadets or midshipmen at a service academy shall be included and counted as Active Duty service.

2. Adjustment to Anniversary Years

a. The start date (month and day) for each successive anniversary year will not be adjusted unless a member has a break in service. A break in service occurs only when a member transfers to the Inactive Status List (ISL), the Temporary Disability Retired List (TDRL), the Retired Reserve, or is discharged for a period greater than 24 hours. There is no break in service if a member transfers directly to another regular or Reserve service.

b. Effective 1 October 1995, when a member with a break in service returns to an active reserve status or to active service, the revised anniversary year start date shall be the date of return or re-entry.

c. It is very important that individual Navy Reserve members be aware of their anniversary year because retirement points earned in 1 anniversary year are not transferable to any other anniversary year. Years of qualifying service are calculated as of the end of each anniversary year.

d. In an anniversary year in which fewer than 50 points are credited, the earned points are added to the cumulative retirement point total, but that anniversary year is not a qualifying year creditable for earning a non-regular retirement.

3. Credit for Partial Years of Service. A member who has a break in service that occurs during an anniversary year may be credited with a partial year of qualifying service for non-regular retirement. When, as a result of a break in service, a partial year occurs, the Service Member must meet the minimum retirement point requirements set forth in figures 20-5 and 20-6. A partial qualifying year is any period less than 12 full months in which the retirement points credited to a member, when computed proportionally to 12 months, are equal to or greater than 50 points.

2006. Retirement Point Credit by Activity. Historically, a maximum of 60 inactive retirement points could be earned per anniversary year. On 23 September 1996, the maximum increased to 75; and, on 30 October 2000, the maximum further increased to 90. Currently, per 10 U.S.C., 12733, 130 inactive points can be earned in anniversary years ending on or after 30 October 2007. A maximum of two inactive retirement points may be awarded in 1 calendar day for any activity or combination of activities and no more than one point for any day in which the member is serving on Active Duty including: AT, ADT, mobilization, recall, or ADSW. A person performing active service may not concurrently receive retirement points for other activities (e.g., completion of correspondence courses). However, no deductions in the retirement points credited for membership in a RC are required for active service other than service as a member of a regular component during an anniversary year. A maximum of 365 points (366 points in a leap year) may be awarded in an anniversary year. A current list of authorized activities is listed in figure 20-1.

1. Active Service. One point for each day of active service. Active service is service on Active Duty including AT, ADT, Initial Active Duty for Training (IADT), and ADSW.

2. Inactive Duty Service. Inactive duty service will be credited as follows:

a. One point for each attendance at a regularly scheduled or rescheduled IDT period (drill), Additional Training Period (ATP), Additional Flying Training Period (AFTP), or Readiness Management Period. See chapter 12 for definitions of IDTs.

b. A maximum of two retirement points may be credited for attendance at IDT periods in any 1 calendar day.

c. One point per 3 hours of authorized non-resident instruction successfully completed. The number of retirement points authorized for Navy non-resident correspondence courses is listed for each course. Courses are also offered through Navy Knowledge Online (NKO) E-Learning at https://wwwa.nko.navy.mil. NAVPERSCOM (PERS-9) may restrict or limit correspondence course credit. Retirement point credit for NKO courses will be given only one time for the same course. Duplicate credit is not authorized. Active Status Pool (ASP)

IRR members who have not completed annual screening requirements may be restricted from receiving retirement point credit for correspondence courses. The non-resident training should be of such military value that the instruction received would enhance the professional development and broaden the skills of the Navy Reserve member either by:

(1) Qualifications for duties to which the member may be expected to be assigned upon mobilization; or

(2) Qualifications to supervise Navy personnel who perform work related to the training.

d. One retirement point per day for Ready Reserve members (USNR-R) attending an authorized military department-sponsored seminar, symposium, or similar assembly (hereafter, referred to as "meeting"), scheduled either separately or in connection with a professional meeting provided:

(1) The meeting is designated by COMNAVRESFORCOM (for SELRES, IMA, Strategic Sealift Readiness Group (SSRG) (formerly MMIRRG), and Volunteer Training Unit (VTU) personnel) or NAVPERSCOM (for ASP IRR personnel) as being of such value that the instruction received would enhance the professional development and broaden the skills of the Navy Reserve member either by:

(a) Qualifications for duties to which the member may be expected to be assigned upon mobilization; or

(b) Qualifications to supervise Navy personnel who perform work related to the training.

(2) The meeting's duration is at least 4 hours;

(3) Navy Reserve members attendance has been approved previously by either COMNAVRESFORCOM (for SELRES, IMA, VTU, and SSRG personnel) or NAVPERSCOM (for all other ASP IRR personnel);

(4) Navy Reserve members either register with a designated monitor representing the Navy, or in the absence of such a monitor, are authorized to and do certify their own attendance; and

(5) Participation is without compensation other than the pay to which the members may be entitled as members of the Navy Reserve.

e. IRR and active status USNR-S1 personnel authorized by COMNAVRESFORCOM to participate in civil defense activities (per DoD Instruction 1215.06 of 7 February 2007) will be credited with one retirement point per period of IDT of a duration determined by the Federal Emergency Management Agency, but not fewer than 4 hours duration. A maximum of two retirement points for IDT may be credited per calendar day.

f. Navy Reserve personnel in an active status (USNR personnel on Active Duty, USNR-R, and USNR-S1 personnel) are credited with membership retirement points at the rate of 15 per anniversary year, or proportional part thereof, for membership in the Navy RC per DoD Instruction 1215.07 of 18 November 2005.

g. One point for each day of Inactive Duty associated with Funeral Honor Duty (FHD) or Muster Duty (MD) in which a minimum of two hours of duty is performed.

3. ROTC Summer Training Credit. Per 10 U.S.C., sections 971 and 2107(g), officers commissioned through a service academy or ROTC program are not eligible for summer training credit. However, officers who participated in ROTC and were commissioned prior to the 1964 ROTC Vitalization Act, may receive retirement point credit (one point per day under orders) for periods of summer training. Because the actual number of days served on summer training can vary, it is necessary that training be properly documented as a prerequisite to awarding retirement point credit for those officers who participated in ROTC and were commissioned prior to the 1964 ROTC Vitalization Act. Proper documentation consists of one or more of the following and should be submitted to NAVPERSCOM (PERS-911):

a. Standard ROTC Summer Cruise/Training Orders issued for each period of a midshipman summer training and endorsed upon the member's arrival and departure;

b. Leave and Earning Statements (LES) or NAVCOMPT 2120 Pay Voucher;

c. Ship's deck logs or ship's diaries, which show the dates the member (by name) embarked and debarked;

d. A letter from the ROTC unit commanding officer (CO) certifying the actual dates of summer training;

e. A letter from DFAS Cleveland, OH, certifying the actual dates of summer training; or

f. NAVPERS 1070/613 Administrative Remarks prepared by the ROTC unit, which states that the member is being discharged to accept a commission. These standard administrative remarks usually list the summer training completed while enrolled at that particular ROTC unit.

2007. Recording and Maintaining Service Credit for Non-Regular Service Retirement. Retirement point credits for Navy Reserve personnel are recorded and maintained in the Navy Enlisted and Officer Participation System (NEOPS), a subsystem of IMAPMIS.

1. For enlisted personnel, an initial individual record of retirement point credits is established in NEOPS by the supporting Navy Reserve Activity (NRA) utilizing the procedures in figure 20-2, when:

a. An enlisted Navy Reserve member, not on extended Active Duty, affiliates with a Navy Reserve unit in either a pay or a non-pay status and the Navy Reserve member's initial IDT participation data is recorded in NSIPS. However, to establish a complete NEOPS record of retirement point credits and the member's anniversary year date, prior Active Duty and Inactive Duty service data from another RC, previous enlistment, or appointment information must be reported by mailing a completed NAVPERS 1810/1 Naval Reserve Retirement Point Capture, to NAVPERSCOM (PERS-912). See figure 20-3; or

b. An enlisted Navy Reserve member is released from an extended Active Duty service and the appropriate documents and personnel data are received and validated. NAVPERSCOM (PERS-912) will determine the Navy Reserve member's anniversary year date and qualifying service and initiate a NEOPS record of retirement point credits.

2. Complete NEOPS records for officers are normally established without the necessity of a completed NAVPERS 1810/1 based on military service data provided by NAVPERSCOM (PERS-911) upon the officer's release from Active Duty or appointment as a Navy Reserve officer.

3. Quarterly, the Space and Naval Warfare Systems Command (SPAWAR) New Orleans prepares and distributes a report listing enlisted personnel by NRA who require the submission of a completed NAVPERS 1810/1 to establish a complete NEOPS record of retirement point credits and an anniversary year date.

4. Retirement point credits for active service and extended Active Duty (more than 179 days) are recorded in NEOPS electronically, though it may take approximately 90 days from the release date to post. If points are over 90 days old, forward documents certifying completion of Active Duty service (DD 214 Certificate of Release or Discharge from Active Duty), BUPERS ADSW and Active Duty (AD) orders with pay vouchers (DFAS LES), or AT and ADT orders with pay vouchers (DFAS LES) to NAVPERSCOM (PERS-912) for manual crediting. The Navy Reserve member's supporting personnel support detachment (PERSUPPDET) or supporting NRA is responsible for forwarding copies of active duty service documents to NAVPERSCOM (PERS-912) for recording in NEOPS.

5. Retirement point credits for AT and ADT are recorded in NSIPS via the supporting NRA or PERSUPPDET. For AT and ADT completed more than 12 months prior, AT and ADT orders with pay vouchers must be submitted to NAVPERSCOM (PERS-912) for recording in NEOPS. Retirement point credits for Inactive Duty service are recorded in NEOPS from the following sources:

a. IDT data received from DFAS-CL for pay drills;

b. NSIPS for non-pay drills or correspondence courses graded and recorded by the member's supporting NRA; and

c. NETPDTC for correspondence courses they grade and record on each individual Navy Reserve member.

6. Annual Retirement Point Record and Annual Statement of Service History (ARPR and ASOSH)

a. ARPR and ASOSH is available online at https://www.bol.navy.mil. Paper copies are no longer available. The ARPR and ASOSH provides the following information:

(1) A detailed statement of Active and Inactive Duty service dates and retirement point credits earned and recorded in NEOPS during the Navy Reserve member's previous anniversary year; and

(2) A statement of active and inactive service retirement point credits earned and recorded in NEOPS for the previous anniversary years provided the service was qualified as satisfactory service towards eligibility for non-regular service retired pay.

b. NRA COs, Officers-In-Charge (OICs), or Directors of PERSUPPDETs shall provide assistance to Navy Reserve members in validating the retirement point credits recorded on their ARPR and ASOSH. Discrepancies older than 12 months are to be annotated by the member's supporting NRA on a copy of the member's ARPR and ASOSH and forwarded to NAVPERSCOM (PERS-912) with a copy of supporting source documents (e.g., DD-214, Drill Muster Record, AT orders with pay voucher).

2008. Notice of Eligibility (NOE) for Non-Regular Service Retired Pay

1. Per 10 U.S.C., section 12731, NAVPERSCOM (PERS-912) will issue a NOE for non-regular service retired pay to each Navy Reserve member not on extended AD who has met all of the following conditions to qualify for non-regular service retired pay:

a. A Navy Reserve member must have completed at least 20 years of qualifying service computed under 10 U.S.C., section 12732; completed at least 15 years of qualifying service and was approved for early medical retirement; or must have been previously eligible and approved for retired benefits;

b. If applicable, a Navy Reserve member must have served the last 6 years of such qualifying service as a member of a RC. (See section 2003.1); and

c. A member in a RC of any of the Armed Forces before 16 August 1945 must have performed AD service (other than for training) during World War I or World War II or during a subsequent period of conflict as stated in 10 U.S.C., section 12731.

2. The NOE for non-regular service retired pay, per 10 U.S.C., chapter 1223, will automatically be issued by NAVPERSCOM (PERS-912) within 1 year after the member has met all the requirements for the non-regular service retired pay. Under normal conditions, NAVPERSCOM (PERS-912) issues the NOE for non-regular service retired pay approximately 3 months after the end of the anniversary year in which the member completes the conditions necessary to qualify for retired pay benefits.

3. Per 10 U.S.C., Section 12738, and except as provided by 10 U.S.C., sections 12740 and 12731(a), after a member has been granted retired pay for non-regular service or received an NOE for non-regular service retired pay issued by NAVPERSCOM (PERS-912), the member's eligibility may not be denied or revoked on the basis of any error, miscalculation, or misinformation unless it resulted from fraud or misrepresentation of the member. Corrections, however, can be made to accurately reflect points earned. When such a correction is made, the member is entitled to retired pay in accordance with the number of years of creditable service, as corrected, from the date the Service Member is granted retired pay.

4. Information concerning the Reserve Component Survivor Benefit Plan (RC-SBP), the elections available, the effects of such elections and an enrollment application shall be included with the NOE for non-regular service retired pay (see section 2021 for further information on the RC-SBP).

2009. Non-Regular Retirement Orders and Authorizations. Non-regular retirement orders and transfer authorizations to a Retired Reserve status for Navy Reserve personnel are issued by NAVPERSCOM (PERS-912). Retirement orders are normally issued 1 to 3 months in advance of the scheduled retirement date.

2010. Effective Date of Retirement

1. The effective date of retirement will be specified in the retirement orders issued by NAVPERSCOM.

2. The effective date of retirement for members of the Navy Reserve who are eligible for non-regular service retired pay at a future date and are retired for other than physical reasons, shall be the 1st day of the month.

3. The effective date of retirement for members of the Navy Reserve who are eligible to start receiving non-regular service retired pay shall normally be the date the member is entitled to retired pay.

4. The effective date of retirement for members of the Navy Reserve who are retired due to physical disability will be the date the Secretary of the Navy (SECNAV) approves such retirement, or on any subsequent date specified by SECNAV.

5. The effective date of retirement for members of the Navy Reserve subject to mandatory removal from an active status who are not eligible for non-regular service retired pay, but are approved for transfer to Retired Reserve Status in lieu of discharge or transfer or retention in USNR-S2 status shall be the 1st day of the month.

2011. Retired Grade Determination (see OPNAVINST 1820.1A)

1. Reserve enlisted personnel and officers are normally transferred to Retired Reserve status in the grade in which serving at the time of transfer. Exceptions are as listed below in sections 2011.2, 2011.3, and 2011.4.

2. Enlisted Personnel

a. Enlisted personnel advanced to E7, E8, or E9 in the Navy Reserve who voluntarily request retirement must satisfactorily serve 24 months in the grade in which they wish to be retired or request retirement in their previously held grade. Per OPNAVINST 1820.1A, time-in-rate requirements may be waived by COMNAVPERSCOM during times of force reduction. When waived, members may retire in the highest rate held and should check with their order-issuing authority for the current waiver policy at the time of their

retirement. (Enlisted members below the pay grade of E7 will be retired in the highest pay grade satisfactorily held.)

b. Reserve enlisted members who, through no fault of their own, are unable to complete the service-in-grade requirements may request a waiver to retire at the higher pay grade from NAVPERSCOM (PERS-91).

c. Reserve enlisted members subject to involuntary transfer from an active status (USNR-R and USNR-S1), approved for transfer to a Retired Reserve status in lieu of discharge or transfer or retention in the Standby Reserve (inactive status) (USNR-S2), will be permitted to retire in the highest pay grade satisfactorily served.

3. Officers

a. Per 10 U.S.C., sections 1370(d) and 12771, officers selected for promotion who have accepted promotion to the next higher grade must meet the satisfactory service-in-grade requirements listed below or request retirement in their previously held grade. Note that officers who have completed at least 6 months of satisfactory service-in-grade and who are transferred from an active status solely due to the requirements of a non-discretionary provision of law requiring such a transfer due to the officer's age, physical disability, or years of service may be transferred to the Retired Reserve at that grade.

Grade	Service-in-grade requirements for Discretionary Retirement
O1 through O4	6 months
O5 through O8	3 years

Note: O5 and O6 service-in-grade requirements may be reduced from 3 years to 2 years as provided in 10 U.S.C., section 1370(d) and OPNAVINST 1820.1A. O5 and O6 service-in-grade waivers may be requested through NAVPERSCOM (PERS-91). For O7 and above, retirements in current grade require Under Secretary of Defense (Personnel and Readiness) approval.

b. Reserve warrant officers will be retired in the grade held on the day before the effective date of their retirement or in any higher warrant grade in which they served satisfactorily

on AD, as determined by SECNAV, for a period of more than 30 days.

4. The service-in-grade requirements listed above must be served in an active status (USNR-R or USNR-S1). Frocking does not constitute acceptance of advancement or promotion. Any misconduct, moral or professional dereliction, which results in a Courts-Martial or Separation for Cause shall also be taken into consideration in determining if the member's service-in-grade was satisfactory.

5. Reserve members, upon assignment or transfer to Retired Reserve status, shall be transferred in their current grade (if held satisfactorily). Members who have satisfactorily held a higher rank or grade during their military career, regardless of branch of service, will be concurrently advanced to that higher rank or grade at the time they apply for and receive retired pay.

2012. Retirement Due to Age and Transfer of Navy Reserve Officers to Retired Reserve Status

1. Effective 17 October 2006, per 10 U.S.C., section 14509, all Navy Reserve officers in an active status (USNR-R or USNR-S1) or on the ISL (USNR-S2) in a rank below Rear Admiral (Lower Half), who have not been recommended for promotion to the rank of Rear Admiral (Lower Half), will be transferred to the Retired Reserve, or discharged upon reaching 62 years of age, unless retention has been specifically authorized by SECNAV, per 10 U.S.C., section 14703. Therefore, all officers approaching their 62nd birthday must actively pursue one of the following options:

a. Request transfer to the Retired Reserve effective no later than the 1st day of the month following their 62nd birthday;

b. Be granted an age extension per 10 U.S.C., section 14703. The bi-annual SECNAV Navy Reserve Retention and Continuation Plan authorizes certain professional members extension past age 62. NAVPERSCOM (PERS-91) will notify eligible members in advance and provide appropriate requests to be completed and returned; or

c. Request discharge. (This last option is required by law, and must occur if the officer is not retirement eligible).

2. Failure to request extension will result in the officer being retired, or discharged, as applicable.

2013. Voluntary Retirement and Transfer to Retired Reserve Status for Members Not Eligible for Non-Regular Service Retired Pay (Honorary Retirees)

1. Historically, Navy Reserve personnel, who were not eligible for non-regular service retired pay but who were subject to mandatory removal from Ready Reserve or Standby Reserve status, could apply and be transferred to Retired Reserve status in lieu of discharge, provided the characterization of service would qualify the member for an Honorable Discharge and the member met the requirements of either paragraphs 1a(2)(a) or (b) listed below. These members, referred to as "Honorary Retirees," are not entitled to any military retired pay benefits, nor are they authorized to retain a U.S. Armed Forces identification card. They became Honorary Retirees:

a. If they met at least one of the following requirements:

(1) Completed at least 10 years of active commissioned service; or

(2) Attained the age of 37 on the date of retirement and have either:

(a) Completed at least 8 years of service with a minimum of 50 retirement point credits earned per year after 1 July 1949;

(b) Completed at least 8 years of service in a RC, including at least 6 months of honorable service on AD in time of war or national emergency;

(c) Consistently supported the Armed Forces in an outstanding manner as determined by SECNAV; or

(d) If they were found NPQ for AD service, not as a result of their own misconduct.

2. Changes to DoD Instruction 1215.06 of 7 February 2007 and DoD Instruction 1200.15 of 18 September 1997 suspended the Honorary Retiree program after 18 September 1997. While members previously transferred to the Retired Reserve, but not eligible for retired pay, will not be discharged, additional transfers will be limited to those authorized by NAVPERSCOM to meet specific legal or special skill requirements within the parameters outlined in OPNAVINST 1820.1A.

2014. Voluntary Retirement and Transfer to Retired Reserve Status for Members Eligible for Non-Regular Service Retired Pay

1. Navy Reserve personnel who are eligible for non-regular service retired pay per 10 U.S.C., chapter 1223 may be retired and transferred to Retired Reserve status upon application or as otherwise directed by NAVPERSCOM (PERS-911) or (PERS-913) provided:

a. The member was issued an NOE or has completed all of the requirements necessary to qualify for an NOE for non-regular service retired pay (see section 2007);

b. The member is not entitled under any other provision of law to retired pay from an armed force or retainer pay as a member of the Fleet Reserve or Fleet Marine Corps Reserve; and

c. There is not a stop-loss or other service restriction policy in effect.

2. Navy Reserve personnel who are eligible for non-regular service retired pay and have been approved for retirement and transfer to Retired Reserve status are entitled to unlimited military exchange and commissary privileges (see chapter 18). Such Navy Reserve personnel (Gray Area Retirees) must apply later, shortly before they reach their eligibility date, for retired pay benefits for non-regular service.

3. Navy Reserve personnel who are eligible for non-regular service retired pay at a future date will be notified by NAVPERSCOM (PERS-912) approximately 3 to 6 months in advance of their eligibility date and are advised to submit a DD 108 Application for Retired Pay Benefits, along with other applicable forms.

2015. Submission of Application for Retirement and Transfer to Retired Reserve Status

1. Applications for voluntary retirement and transfer to Retired Reserve status should be sent in time to reach NAVPERSCOM (PERS-912) between 3 and 6 months in advance of the requested retirement or transfer date. Applications should be submitted in the format shown in Figure 20-4, and can also be found on NAVPERSCOM's Web site at http://www.public.navy.mil/bupers-npc/Pages/default.aspx under "Reserve Personnel Management." Applications are also accepted via e-mail at the address indicated on the application form. Per 5 U.S.C., section 8301, the requested day of retirement must be the first day of the month in which retirement is desired. Members assigned to a SELRES unit or VTU must forward their applications via their unit CO or OIC and the CO of their supporting NRA for endorsement and, where applicable, provide a copy to the appropriate PERSUPPDET.

2. Obligated service through the requested date of retirement or transfer to Retired Reserve status is mandatory for enlisted personnel.

3. The unit CO or OIC and CO of the supporting NRA shall verify that members meet the eligibility requirements for retirement, counsel members on their affected benefits (i.e. MGIB-SR, Post-9/11 GI Bill Transferability, TRICARE Reserve Select, etc.), and recommend transfer to Retired Reserve status in their endorsement.

4. NAVPERSCOM may process enlisted ASP IRR members who are eligible for non-regular retired pay in lieu of an Honorable discharge, without the member's request, at the expiration of the member's obligated service.

5. Procedures for transferring members to the Retired Reserve:

a. Order-issuing activities will cancel a member's existing orders to a drilling unit effective no later than the day immediately preceding the requested retirement date, or; even if a member's retirement orders have not been received prior to the requested retirement date. Additionally, the appropriate Navy Standard Integrated Personnel System (NSIPS) entry to reflect the member's change in status will be made by the order-issuing activity. Members may not be retained in a drilling unit pay or

non-pay or earn retirement points beyond the day immediately preceding the requested retirement date.

b. NAVPERSCOM will send original retirement orders directly to the member, and a copy will be sent to the applicable NRA.

2016. Application for Receiving Non-Regular Retired Pay

1. Individuals are responsible for applying to receive retired pay. It is not an automatic process. However, NAVPERSCOM (PERS-912) provides advance notification to members prior to their eligibility date and will assist members with their application.

2. Eligibility. In order to receive non-regular service retired pay, a Navy Reserve member must:

a. Normally, be at least 60 years of age or be eligible to receive non-regular retirement pay at a date earlier than age 60, per 10 U.S.C., section 12731;

b. Complete requirements for issuance of an NOE as outlined in section 2008; and

c. Submit an application package to NAVPERSCOM (PERS-912).

3. Application Procedures

a. NAVPERSCOM (PERS-912) notifies eligible personnel approximately 6 months prior to their eligibility date. If an individual does not receive the notification within 4 months prior to their eligibility date, the member should either contact NAVPERSCOM at 1-866-827-5672 and request the notification package or go to http://www.public.navy.mil/bupers-npc/career/reservepersonnelmgmt/Pages/default.aspx and find the "Forms for Download".

b. The member must complete the application and send it to NAVPERSCOM (PERS-912) within 30 days of receipt to allow sufficient time for processing. Depending on the applicant's status, the application may need to be sent via other commands.

4. The effective date of retired pay is the date of initial eligibility (attainment of age 60 or completion of the specific service requirement, whichever occurs later) or a subsequent date elected by the applicant. Service performed by members eligible to receive retired pay cannot be credited after age 62 for officers (age 60 for enlisted) unless the member has been granted an age waiver by NAVPERSCOM (PERS-911/913).

5. The formula for computing retired pay is derived from 10 U.S.C., chapters 1401, 1407, section 12731, and is as follows:

$$(P/360) \times .025 \times B = \$ \text{ per month}$$

a. Where, in this formula:

(1) "P" represents the total number of points allowed to be credited for retirement purposes over a member's entire military career. Note that point capture files are electronically maintained by NAVPERSCOM (PERS-9) and can be adjusted at any time (to include after retirement) provided the member has proper verification;

(2) 360 days (not 365) is used as the divisor, to compress total points earned into years and partial years for purposes of calculating pay;

(3) ".025" represents the "2.5 percent pay per year" standard used for calculating retired pay. Although certain AD retirements were indexed differently for members entering military service after 1997, non-regular retired pay remains payable at the 2.5 percent per year rate; and

(4) "B" represents the base pay available at the time the member starts receiving retired pay. For those who entered military service after 7 September 1980, the base pay is calculated by adding the base pay available for the member (commensurate with their rank and longevity) for each of the 36 preceding months prior to drawing retired pay, and dividing that by 36 to get an average pay rate for the final 3 years. For purposes of entering the pay tables, a member's longevity starts with the pay entry base date (PEBD) and continues to accrue as long as the member holds retired status until the member starts to draw retired pay. Because of this standard,

most members will max out on the longevity scales by the time they reach age 60. Also, note that should a member request and receive a discharge at an age prior to being eligible for receipt of retired pay, instead of transferring to Retired Reserve status longevity would no longer accrue and base pay would be calculated on the pay scale available at the discharge date.

6. Per OPNAVINST 1820.1A, members will normally be retired in the highest grade or rate in which the members served satisfactorily as determined by SECNAV (see section 2011).

2017. Obligations

1. Recall. Per DoD Directive 1352.1 of 16 July 2005, retired Navy Reserve personnel are liable for involuntary recall to AD in time of war or national emergency declared by Congress, or when otherwise authorized by law (see figure 22-1). Members may also be recalled to AD in a retired status, subject to their consent, as authorized by SECNAV. Recall, in such cases, is normally authorized when skills cannot be found in the Active or Reserve inventory.

2. Mailing Address. Retired Navy Reserve personnel must keep NAVPERSCOM (PERS-912) at 1-866-827-5672 advised of their current mailing address and of any temporary or permanent changes of residence. Those receiving pay must also update changes of address with DFAS Cleveland (www.dfas.mil).

3. Travel and Residence Overseas. Permission to leave the United States is not required. Retired Navy Reserve personnel who plan to travel or reside in any country not within the jurisdiction of an area commander should, upon arrival in and departure from each country, except for brief tours, notify their presence to the nearest U.S. Naval Attaché, as a matter of courtesy, by personal visit or by letter. In the absence of a Naval Attaché in the country, notify the U.S. Military or Air Attaché or the civilian representative of the American Embassy or Consulate.

4. Employment Restrictions. Navy Reserve personnel not on AD may accept employment in any civil branch of the public service of the United States, or may be employed in civilian professions or occupations including the practice of such professions or

occupations before or in connection with any department of the Federal Government of the United States; however, civil employment and compensation with any foreign government or any concern controlled, in whole or in part, by a group of governments including the United States is subject to the approval of SECNAV and the Secretary of State.

2018. Privileges for Members of the Retired Reserve Without Pay but Eligible for Non-Regular Service Retired Pay at a Later Date (Gray Area Retirees)

1. Identification Card. Retired Navy Reserve personnel (without pay) are entitled to a Uniformed Services Identification Card identifying them as retired Navy Reserve personnel. This may be obtained by submitting a DD 1172 Application for Uniformed Services Identification Card - DEERS Enrollment together with a copy of retirement orders to any card-issuing activity.

2. Wearing of the Uniform. Refer to U.S. Navy Uniform Regulations at http://www.public.navy.mil/bupers-npc/support/uniforms/uniformregulations/Pages/default.aspxfor information on wearing the prescribed uniform of the rank or rating at which retired, as appropriate.

3. Use of Military Title. Retired personnel may use their military titles subject to certain restrictions and the exercise of good judgment. Considerable discretion should be shown by members in permitting the use of their name and military title to endorse any commercial enterprise which might in any way be perceived as indicating that the Department of the Navy approves the enterprise and especially to avoid an endorsement or contract which would bring discredit upon the Navy. All Navy reserve members transferred to the Retired Reserve are eligible to use "United States Navy - Retired" in their title.

4. Correspondence Courses. Retired personnel are eligible to apply for Navy correspondence courses. However, retirement points will not be earned.

5. Additional Benefits

a. Veterans' Group Life Insurance (VGLI) (see chapter 15);

b. Use of exchange and Morale, Welfare, and Recreation (MWR) facilities (see chapter 17);

c. Use of commissary (see chapter 18);

d. Space available transportation (see chapter 19); and

e. Survivor benefits, if elected (see section 2021).

2019. Privileges for Individuals Discharged from the Navy Reserve Without Pay but Eligible for Non-Regular Retired Pay at or After Age 60 (Former Members). Individuals who have been discharged from the Navy Reserve but are eligible for non-regular retired pay per 10 U.S.C., section 12731 are referred to as Former Members. These individuals are eligible for commissary, exchange, and MWR benefits under 10 U.S.C., chapter 54. Specifically, Former Members and their family members are entitled to the DD-1173 Department of Defense Uniformed Services Identification and Privilege Card. This card grants unlimited exchange, MWR, and commissary privileges.

2020. Health Care Benefits for Members of the Navy Reserve and Former Members Receiving Retired Pay at or After Age 60. When in receipt of retired pay on or after age 60, retired Navy Reserve personnel and Former Members are eligible for the benefits listed in section 2018 or 2019, as well as, the following health care benefits:

1. Retired members of the Navy Reserve and Former Members receiving retired pay from the Navy are eligible for TRICARE Prime, Standard, or Extra from ages 60 through 64 and TRICARE for Life (TFL) with Medicare Parts A and B coverage at age 65.

a. Family members and survivors of retired members and Former Members are eligible for TRICARE Prime, Standard, or Extra. After enrollment in Medicare Part B, they may be eligible for TFL. Survivors include spouses; unremarried widows or widowers; unmarried children under age 21, those under 23 if enrolled full time in college, and those incapable of self-support because of a mental or physical incapacity which existed prior to their 21st birthday.

b. Parents and parents-in-law who are dependent on a retired or Former Member for more than one-half of their support and

reside in the member's household, as well as, surviving parents and parents-in-law who met such requirements at the time of the member's death, are eligible for care in military treatment facilities (MTF) and may enroll in TRICARE Plus based on space and resource availability. They are not eligible for TRICARE Prime, Standard, Extra, or TFL. See www.tricare.osd.mil/faqs/ for additional information.

2. Retired members and their family members, including those age 65 and over, are eligible for the Uniform Services Family Health Plan (USFHP), a TRICARE Prime option.

a. All health care must be through the USFHP network, not through MTFs, pharmacies, or other TRICARE-authorized providers.

b. USFHP care includes outpatient and inpatient care, pharmacy services, emergency and urgent care, therapy, home health care, mental health care, and medical equipment. See www.usfhp.com for more information.

2021. Reserve Component Survivor Benefit Plan and Survivor Benefit Plan (RC-SBP and SBP)

1. The RC-SBP was established by 10 U.S.C., chapter 73, to provide an annuity to eligible beneficiaries of Navy Reserve personnel who are qualified for retired pay. RC-SBP information is forwarded as part of the member's NOE package. Members will have 90 days from the date of receipt of the package to participate in RC-SBP by mailing the election certificate. It must be postmarked within the 90-day time frame in order to be considered a valid election. The exception to this rule is, if the member is not married at the time of receipt of the NOE package, then an election can be made within 1 year of acquiring a spouse or child.

2. RC-SBP coverage is automatic at the maximum level for members who are married and:

a. Do not make an RC-SBP election within the 90-day timeframe;

b. Elect Option "A" without providing spousal concurrence; and

c. Elect coverage at a lesser amount without providing spousal concurrence.

3. The Retired Serviceman's Family Protection Plan (RSFPP) was superseded by the SBP. Any election made under RSFPP is void if the member qualified for retired pay on or after 21 September 1972.

4. Persons eligible to make an election under the SBP who desire other than the automatic coverage or who have eligible minor children, should complete and mail a DD 2656 Data for Payment of Retired Personnel to NAVPERSCOM (PERS-912) prior to the date of initial eligibility for retired pay. This date is normally the member's 60th birthday. However, where eligibility for retired pay is after age 60, care should be taken to ensure the election is made in advance of the eligibility date.

5. Any requests for clarification or additional information about SBP or RC-SBP may be referred to NAVPERSCOM (PERS-912). After the member starts receiving retired pay, all questions about RC-SBP and SBP should be directed to Defense Finance and Accounting Service (DFAS), 1240 East Ninth Street, Cleveland, OH 44199-2055, 1-800-321-1080.

2022. Additional Information

1. Upon retirement, the last digit of a Reserve officer's designator is changed to "9".

2. Longevity for pay purposes continues to accrue while in a Retired Reserve status but stops when the member begins receiving retired pay.

3. Upon written request from the member and approval from the unit CO, a retirement ceremony may be provided upon transfer to the Retired Reserve. The ceremony should be designed to express the Navy's appreciation for the many years of faithful and honorable service members devoted to their country. Additional guidance may be obtained from MILPERSMAN 1800-010.

2023. Presentation of the United States Flag. Upon transfer to the Retired Reserve, Navy Reserve personnel shall be presented a United States flag. A member is not eligible for a flag if the member has previously been presented a flag under any provision of law providing for the presentation of a United States flag,

incident to release from active service for retirement. The supporting NRA is responsible for procurement of the flag to SELRES and VTU members. NAVPERSCOM (PERS-912) is responsible for procurement and delivery to all other qualified members.

Note: Further information on retirements and frequently asked questions about this subject can be found at http://www.public.navy.mil/bupers-npc/career/reservepersonnelmgmt/Pages/default.aspx.

2024. Eligibility Date to Start Receiving Non-Regular Retired Pay. Historically, 10 U.S.C., chapter 1223, has provided that non-regular retired pay begin, upon application, at age 60, for members who have earned at least 20 years of qualifying service (15+ years for medical and RTB retirees). A major change provided in NDAA 2008, section 647 modified previous versions of this law. Per 10 U.S.C., section 12731, members reaching age 60 normally become eligible to receive non-regular retirement, but Navy Reserve personnel serving on periods of qualifying AD as defined in DoD Instruction 1215.07 of 18 November 2005, on or after 28 January 2008, may qualify to start receiving retired pay at an earlier date. Periods of general recall or Full-Time Support (FTS) duty do not qualify. Note that medical benefits do not start until age 60. The change in law allows a member to start receiving retired pay at a date earlier than age 60. For each 90 day total of such service performed within the same fiscal year, a member becomes eligible to start receiving retired pay 3 months earlier than age 60.

CREDITING OF RETIREMENT POINTS

I	II	III
When the member	Is in an eligible status and is	the member may be credited with
1. is on Active Duty, IADT, AT, ADT, or ADSW	on such duty under orders	one point for each day of AD, IADT, AT, ADT, or ADSW
2. attends scheduled unit training periods (drills) with pay (IDT)	a member of a SELRES unit under orders issued by competent authority	one point for each drill period of a minimum 4 hours duration with a maximum of two points in any 1 calendar day
3. attends scheduled unit training period (drills) non-pay (IDT)	under orders (VTU)	one point for each drill period of a minimum 3 hours duration except that two drills performed in the same day will be a minimum 4 hour duration each with a maximum of two points in any 1 calendar day
4. is satisfactorily completing authorized military correspondence courses	a member of the Ready or Standby Reserve-Active	points for the satisfactory completion of courses evaluated for retirement credit based upon the point evaluation listed
5. is authorized training in addition to the scheduled unit training periods (may not be substituted for scheduled drills in maintaining satisfactory performance in the unit)	under orders (such training is performed in a non-pay status)	one point for each drill period of a minimum 3 hours duration except that two drills performed in the same day will be of 4 hours duration with a maximum of two points in any 1 calendar day

Figure 20-1

CREDITING OF RETIREMENT POINTS (CONT'D)

I	II	III
6. is authorized to attend professional or trade conventions, Armed Forces seminars, or professional meetings or training conferences; or performs duties in conjunction with Employer Support of the Guard and Reserve, (e.g., meeting with business executives to explain the significance of the Navy Reserve and National Guard, attendance at meetings, trade show exhibits); also known as Continuing Education (CE) and Continuing Medical Education (CME)	a member of the Ready or Standby Reserve-Active, is authorized retirement point credit for attendance. The meeting is sponsored, supervised, and conducted by one or more of the military departments and authorized by NAVRESFORCOM, BUMED or NAVPERSCOM as being of such military value that the instruction received would enhance the Navy Reserve members' professional qualifications for duties to which they may be expected to be assigned upon mobilization, or the qualification of those whose work may be supervised. Navy Reserve personnel register with a designated monitor representing Navy Department or, in the absence of such monitor, are authorized to, and do certify their own attendance. The Navy Reserve members' participation is without remuneration, other than the pay to which they may be entitled as a member of a Navy Reserve program	a maximum of 1 point per day of the meeting f maximum of 20 points in any anniversary year except for CMEs. Effective the date of this instruction, up to 20 retirement points for medical CMEs per anniversary year will be allowed for ASP IRR members and 35 retirement points for medical CMEs per anniversary year will be allowed for SELRES members. CMEs will be forwarded by NAVPERSCOM (PERS-912) to BUMED for point determination

Figure 20-1 (Cont'd)

CREDITING OF RETIREMENT POINTS (CONT'D)

I	II	III
7. performs liaison and recruiting duties for the U.S. Naval Academy	affiliated under orders as a member of Naval Academy Information Program (NAIP) (formerly called Blue & Gold Program)	one point for each accumulated period of 3 hours spent in counseling prospective candidates or liaison duties as prescribed, not to exceed two points in any 1 calendar day based on 8 hours performance of duty
8. performs staff and administrative duties	affiliated under orders to a unit of the Navy Reserve (pay for such training is not authorized)	one point for a minimum of 3 hours of duty
9. performs civil defense duties	affiliated under orders with an authorized Civil Defense Program	one point for a minimum of 3 hours of duty except that two drills performed in the same day will be of 4 hours minimum duration with a maximum of two points in any 1 calendar day
10. performs medical duties	assigned under orders and the duty is performed without remuneration (pay or professional fees) and outside the unit training periods for which point credit is already awarded	one point for each accumulated 3 hour period of military medical duties or services not to exceed two points in 1 calendar day based on 8 hours performance of duty

Figure 20-1 (Cont'd)

CREDITING OF RETIREMENT POINTS (CONT'D)

I	II	III
11. is a chaplain or chaplain candidate (chaplain candidates can only participate for point credit when their duty is supervised by a Navy chaplain)	assigned under orders to a unit of the Navy Reserve	one point for each accumulated 3-hour period spent in military ceremony or worship service; spent in preparation for military worship service; or spent interviewing prospective applicants for the Chaplain program not to exceed two points per day based on 8 hours performance of duty. (Points other than credit for the drill period are not authorized for preparation performed during the scheduled drill periods)
12. performs duties in connection with the Navy Marine Corps Military Affiliate Radio System (MARS) program	assigned under orders to participate in the MARS program	one point for a minimum of 3 hours performance of duty with a maximum of two points in any 1 calendar day, based on a minimum of 8 hours performance of duty
13. performs Funeral Honors Duty (FHD)	under Inactive Duty (ID) orders	one point for all FHD performed for at least 2 hours in 1 day unless the duty is performed while in a status for which credit is provided (e.g., IDT, AT)

Figure 20-1 (Cont'd)

CREDITING OF RETIREMENT POINTS (CONT'D)

I	II	III
14. performs duties in support of the Sea Cadet program	assigned under orders issued by the order-issuing activity to duties in support of the Sea Cadet program	one point for a minimum of 3 hours performance of duty with a maximum of two points in any day based on a minimum 8 hours performance of duties
15. performs duties as campus liaison officer	assigned under orders issued by the order-issuing activity to duties as a campus liaison officer	one point for each accumulated 3 hour period of duty as prescribed by the appropriate recruiting district commander with a maximum of two points in 1 calendar day based on a minimum of 8 hours performance of duties
16. performs other training projects authorized by the appropriate program sponsor and approved by COMNAVRESFORCOM	a member of the USNR-R or the USNR-S1	one point for each minimum 3 hours work on the project not to exceed two points in 1 calendar day based on a minimum 8 hours performance of duties. Points may not be awarded for any day for which points are earned for some other duty

Figure 20-1 (Cont'd)